



2024 FARMERS MARKET NONPROFIT APPLICATION

CANTON, GOUVERNEUR & POTSDAM MARKETS

GardenShares welcomes local nonprofit, non-political organizations to participate in the Canton, Gouverneur and Potsdam Farmers Markets on a day-to-day basis for educational displays as space permits to enhance community relations and promote your organization. GardenShare provides shared management services for all three markets, will contact you with any questions and confirm your application acceptance. While there is no fee for nonprofits, donations to GardenShare are welcome for this service.

GENERAL

- Applications must be submitted at least one week prior to the first market the organization would like to attend and approved by the Market Manager.
- Nonprofits are to communicate any confirmed scheduled dates they are not available to attend to the Market Manager, by noon the day prior.
- Tabling at the markets intended for donations is not permitted.

SITE ASSIGNMENTS & SET UP

- Organizations who have been approved to set up at the Market(s), must report to the Market Manager before setting up each day to get their site assignment.
- Check-in and setup may begin no earlier than 9:30AM.
- The Market Manager will place Nonprofits wherever space permits and in the best interest of the Market for that day. The same site is not guaranteed for each market.

SITE RESPONSIBILITIES

- Each nonprofit will be responsible for all the equipment and supplies for the set-up of their own site (i.e. table, bags, signs, etc.). If a booth requires an electrical hook up, the nonprofit is responsible for providing their own extension cords. All cords must be in good working condition and not cause a tripping hazard.
- Each nonprofit must keep their space free from refuse during Market hours and pay attention to situations that may endanger the safety of others. Empty containers and equipment shall be kept in an orderly manner and confined to the nonprofits own site. Each nonprofit will clean their space after each market day.
- Nonprofits shall exhibit courtesy and cooperation to other vendors and other persons at the Market, particularly the customers.
- Smoking, including the use of e-cigarettes and vapes, cannabis and tobacco products, is not permitted in vendor sites or nearby vending areas.
- An adult (over 21) must supervise youth under the age of 16.

PARKING

- Nonprofits may not park in the spaces around the perimeter of the markets, with the exception for loading and unloading (these spaces are intended for accessible customer parking).

Nonprofits will be directed to unload items, then immediately move their vehicle.



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Nonprofit Name: _____

Nonprofit Mailing Address: _____

Contact Name & Phone #: _____

Contact Email: _____

Nonprofit Website: _____

Nonprofit Facebook Handle: _____

BRIEF SUMMARY OF NONPROFIT SERVICES AND WHAT YOU WILL BE TABLING AT MARKET:

SELECT WHICH MARKETS YOU ARE INTENDING TO TABLE AT: (ALL MARKETS RUN FROM 9AM - 2PM)

____ **Canton Farmers Market** (Tuesdays &/or Fridays, May 14 – October 25)

____ **Gouverneur Farmers Market** (Thursdays, June 6 – October 31)

____ **Potsdam Farmers Market** (Saturdays, May 11 – October 26)

PLEASE INDICATE WHICH DAYS YOU WOULD LIKE TO BE AT EACH FARMERS MARKET/PER MARKET.

Contact Signature: _____ Date: _____

Please return completed application to GardenShare's Farmers Market Manager at:

farmersmarkets@gardenshare.org -or- GardenShare: PO Box 516, Canton, NY 13617
(315) 854-3120